

MINUTES

TEC Board of Directors Meeting
Sept 16, 2025, 3:00 P.M. – 5:25 P.M.
TEC Administration Building
45715 SE 140th Street, North Bend, WA

In Attendance (14)

Board Members: Roger Guay; Malcolm Lybeck; David McGoldrick; Kristina Michael; Steve Nicholes; Carol Paschal; John Saatela; Dutch Siedentopf; Steve Duppenthaler.

Staff: Steven Walter; Nick Himebauch, Kevin Burns, Lisa Peabody, David Cook

A. GUEST SPEAKER- Key Ratio Trend Analysis (KRTA) 3:00 P.M. - 4:05 P.M.

Robert Carr - Regional Vice President, National Rural Utilities Cooperative Finance Corporation (CFC)

B. CALL TO ORDER - Board President Malcolm Lybeck

1. Roll Call 4:10 p.m.. All Directors were present for the meeting.
2. A Quorum was established.
3. President's Comments
4. Approval of the TEC Board Meeting Agenda – Action Item

Motion: Kristina Michael moved to approve the September 16, 2025, meeting agenda as presented. Dutch Siedentopf seconded the motion, and it passed unanimously by a voice vote of all Directors present.

C. CONSENT AGENDA ITEMS - Action Item

1. August '25 Arrears
2. August '25 Checks & ACH
3. August '25 New Construction/New Memberships
4. August '25 Outage Reports
5. August '25 Board Meeting Minutes

Motion: Receive and File the Consent Agenda Item as presented.

Motion: Dutch Siedentopf moved to receive and file the consent agenda as presented on September 16, 2025. Kristina Michael seconded the motion, and it passed unanimously by a voice vote of all Directors present.

D. UNFINISHED BUSINESS

1. Board Policy Review

The revised drafts of Board Policies 102,103, and 104 were reviewed, and a couple of minor edits were noted for the staff and legal counsel to implement.

Motion: Steve Nicholes moved to approve TEC Board Policies 102,103, and 104 as modified. Kristina Michael seconded the motion, and it passed unanimously by a voice vote of all Directors present.

2. Wildfire Mitigation Plan

The Director of Operations and legal counsel have been working on drafting a final version of the TEC Wildfire Mitigation Plan. The plan was reviewed by the Board and accepted as modified and contingent on staff making the suggested edits to the recloser language. The WMP plan will be reviewed and updated as needed every three years by TEC operations and legal counsel.

Motion: Kristina Michael moved to approve the TEC Wildfire Mitigation Plan as modified. Steve Nicholes seconded the motion, and it passed unanimously by a voice vote of all Directors present.

E. REPORTS

1. Director of Finance Report - Kevin Burns

- a. August '25 Balance Sheet
- b. August '25 Income Statement
- c. August '25 Sales by Class
- d. Misc. Ratios & Graphs

2. Receive and File the Financial Reports for August 15, 2025 – Action Item

Motion: Kristina Michael moved to receive and file the financial reports as presented. Carol Paschal seconded the motion, and it passed unanimously by a voice vote of all Directors present.

3. CEO Report - Steven Walter

- a) TEC 2026 Budget Planning
- b) TEC Board Strategic Session scheduled for October 24th & 25th

4. Director of Operations Report - Nick Himebauch

Mr. Himebauch provided a written Operations Report to the Board, which was attached to the meeting agenda. He also updated the Board on the new SCADA system training for staff, and the PSE Connect for the Middle Fork substation is nearing finalization and execution.

5. Committee Reports

- a) Finance/Audit Committee - John Saatela - Chairman

The committee convened today to review TEC loan repricing strategies and the 2026 budget planning.

- b) New Technology & Conservation - Roger Guay - Chairman

Nothing to report this month.

- c) Personnel Committee - Malcolm Lybeck – Chairman

Nothing to report this month.

- d) Youth Development - Dutch Siedentopf – Chairman

The committee chairman and the committee continue to work online to finalize their recommendations for the 2026 budget.

6. Other Reports

General Counsel Report - David Cook

Nothing to report this month.

F. NEW BUSINESS

There was no new business on the agenda this month.

ADJOURN

Board President- Malcolm Lybeck adjourned the TEC September 2025 Board meeting at 5:25 P.M. The next TEC Board meeting is scheduled for October 25th and will follow the Strategic Planning Session.