



MINUTES

TEC December 2024 Board of Directors Meeting

12/17/2024 | 03:00 PM - 04:37 PM

TEC Administration Building, North Bend Washington

Attendees (13)

Directors: Malcolm Lybeck; Roger Guay; Dutch Siedentopf; Carol Paschal; Steve Nicholes; Marc McElney; Kristina Michael; John Saatela; Joel Merkel

Staff: CEO Steven Walter; Director of Operations Nick Himebauch; Director of Finance Kevin Burns; Executive Administrative Assistant Lisa Peabody

3:00 p.m. Guest Presentation by ICF - TEC Grant Status and Roadmap Update

Jennifer Davis, Resilience Manager with ICF, and her team updated the Board on the Tanner Roadmap process, grant opportunities TEC has applied for, and the future grant opportunities.

Call to Order- Malcolm Lybeck, TEC Board President

Board President Malcolm Lybeck called the TEC December Board meeting to order at 3:50 p.m.

Roll Call & Establish a Quorum

David McGoldrick was absent.

Following the roll call, a quorum was established. The December TEC Board meeting was a hybrid meeting, with Directors present in person at the North Bend administration office and some attending online.

Approval of the Meeting Agenda - Action Item

Motion to approve the meeting agenda presented on December 17, 2024.

Moved: Roger Guay Second: Dutch Siedentopf, motion passed.

REGULAR BUSINESS

Consent Agenda – Action Item

The consent agenda items were distributed before the meeting as an attachment to the agenda for the Board to review.

- a) Monthly Outage Reports
- b) November 2024 New Constructions/Membership List
- c) November 2024 Arrears
- d) November 2024 Check/ACH List
- e) November 2024 Board Meeting Minutes

Motion: To receive and file the consent agenda items as presented on December 17, 2024.

Moved: Kristina Michael Seconded: Roger Guay, motion passed.

REPORTS

Financials - Kevin Burns, Director of Finance

Mr. Burns provided the following reports to the Board:

- a) MTD_YTD Sales By Class
- b) November 24 Balance Sheet
- c) November 24 Income Statement

Motion: To receive and file the financial reports as presented on December 17, 2024.

Moved: Dutch Siedentopf Seconded: Kristina Michael, motion passed.

CEO - Steven Walter

a) 2025 Annual Meeting Venues

The CEO and staff have started planning for the two annual membership meetings the cooperative hosts each year in May.

b) 2025 CEO & Board Meeting Calendar

The CEO Board shared and discussed the 2025 Board meeting and significant event dates.

c) WRECA Annual Meeting Dates

The WRECA annual meeting will be held at Suncadia on June 17 & 18, 2025.

d) Board Policy Review

Cook and Associates are reviewing the current TEC Board policies and, when completed, will present them to the Board for comments .

Operations – Nick Himebauch, Director of Operations

Mr. Himebauch submitted a written report to the Board, which was distributed as an attachment to the meeting agenda. During the meeting, he addressed the Board's questions related to his report and TEC operations.

Board Committees

a) Finance

Committee Chair, Carol Paschal had nothing to report this month.

b) New Technology & Conservation

Committee Chair, Roger Guay had nothing to report this month.

c) Personnel

Committee Chair, Malcolm Lybeck had nothing to report this month.

e) Youth Development

Committee Chair, Dutch Siedentopf had nothing to report this month.

d) TEC General Counsel

General Counsel, Joel Merkel had nothing new to report on King County ROW Ordinance 18403.

UNFINISHED BUSINESS

None

NEW BUSINESS

2025 Director Election Discussion

The Board President discussed the upcoming 2025 Director elections to be held in May of 2025. The three Directors up for re-election are:

- Steve Nicholes- North Bend
- Carol Paschal - Anderson Island
- Roger Guay - Ames Lake

2025 TEC Voting Delegates for Trade Organizations

Motion: To designate the CEO, Steven Walter, as the primary voting delegate for Tanner Electric Cooperative (TEC) and Tanner Wind Energy (TWE), and the Director of Finance, Kevin Burns, as the alternate voting delegate for TEC and TWE for the following named trade organizations:

*National Rural Electric Cooperative
Associations (NRECA)*

*National Information Solutions
Cooperative (NISC)*

*National Rural Telecommunications
Cooperative (NRTC)*

*National Rural Utilities Cooperative
Finance (CFC)*

*Northwest Requirements Utilities (NRU)
Federated Rural Electric Exchange*

*Touchstone Energy Cooperative
White Creek Wind 1, LLC*

And furthermore, to designate the CEO, Steven Walter, as the primary voting delegate for TEC and TWE and Operations Manager, Nick Himebauch, as the alternate voting delegate for the following trade organizations:

Washington Rural Electric Cooperative Association (WRECA)

Northwest Public Power Association (NWPPA)

Cooperative Response Center (CRC)

Moved: Dutch Siedentopf Seconded: Kristina Michael, motion passed.

ADJOURN MEETING

Having no further business, Board President Malcolm Lybeck adjourned the TEC December 2024 Board of Directors meeting at 4:37 p.m.